

# ANNUAL REPORT 2022 - 2023

Scott County Public School Head Start  
305 Legion Street  
Weber City, VA 24290

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[centraloffice@scottcountyheadstart.org](mailto:centraloffice@scottcountyheadstart.org)



2022 - 2023

Scott County Public School Head Start  
Cindy Raymond, Director



# Our Mission

Early Head Start & Head Start Program

## ***OUR MISSION***

***Guiding Low-Income Families  
Toward Self-Sufficiency  
&  
Success in School***

**Head Start is an Equal Opportunity Provider**

# INTRODUCTION

## GREETINGS FROM THE DIRECTOR



Reflecting back on the 2022-2023 school year, program staff would agree that this has been a year of growth and rebuilding as we emerge and learn to operate in our new post pandemic era. This school year has also brought about challenges that have given rise to opportunities for quality improvements in better serving our community.

Our 8 preschool classrooms and 4 infant and toddler classrooms operated fully in person for the duration of the school year, under full enrollment! Reaching full enrollment is a major post pandemic milestone for our program, an accomplishment many Head Start's around the nation continue to struggle with.

The 2022-2023 school year was privy to a few federal reviews for Scott County Public School Head Start. We had both a CLASS Video Pilot Review and a Focus Area Two Program Monitoring Review. Results of the reviews will be shared in the forthcoming pages of this report.

Our dedicated, compassionate, and team focused staff and community partners remain one of our program's biggest assets. Both groups have implemented and supported quality services throughout our early care and education programs.

As we move forward, Scott County Public School Head Start will continue to strive for continuous quality improvements in early childhood services to our students and families served to ensure children enter school ready to succeed and ready to learn!

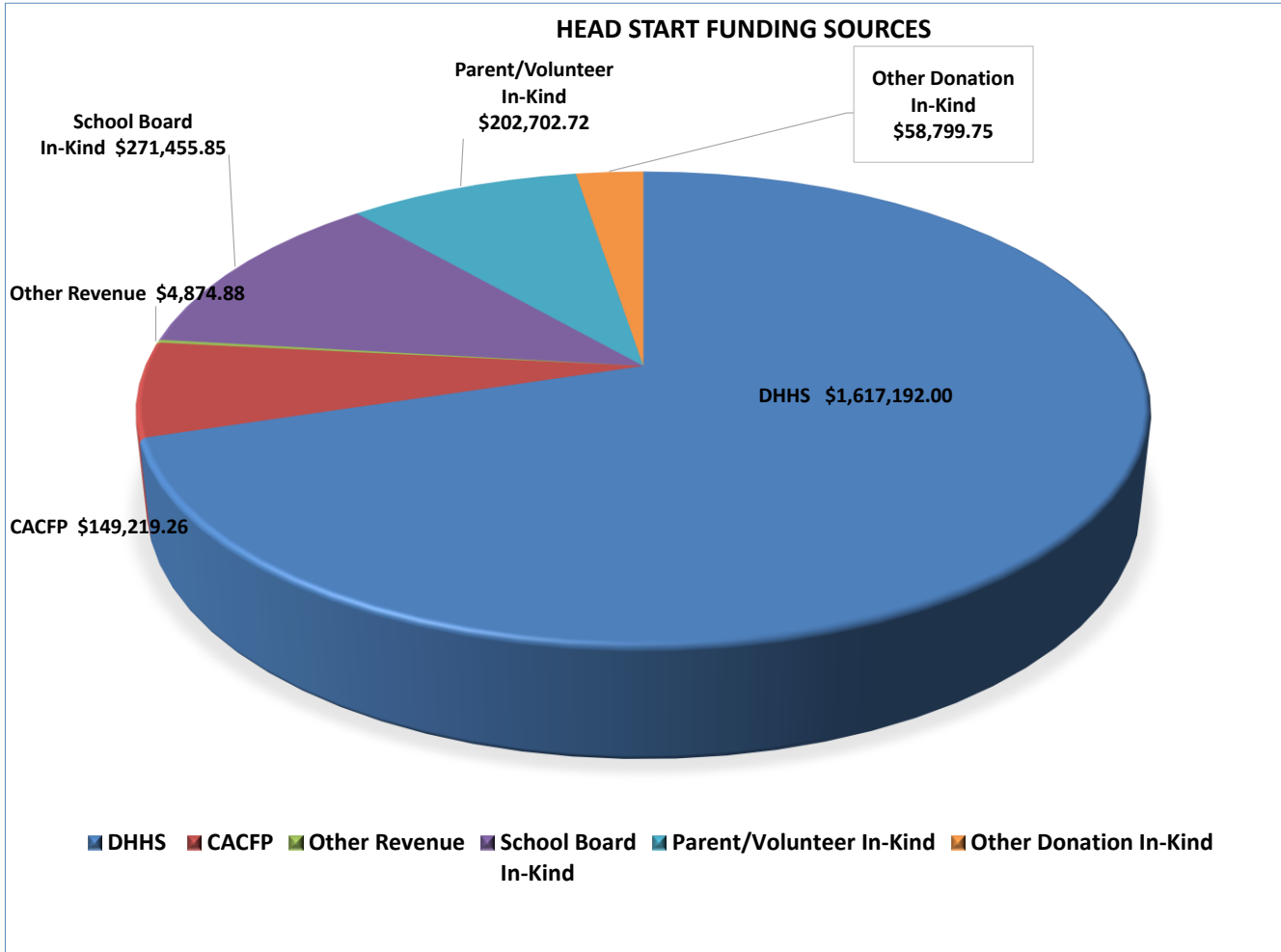
In closing, I would like to express my sincere gratitude to our program staff, community partners, and policy council members for all their support, services, and encouragement throughout the program year. It truly takes a village and Scott County has the best!

Sincerely,

Cindy Raymond, Director  
Scott County Public School Head Start

# HEAD START FUNDING SOURCES & EXPENDITURES

Date: January 1, 2022 – December 31, 2022



**\$2,304,244.46**

HEAD START EXPENDITURES	
Personnel	\$ 970,951.14
Fringe	\$ 343,574.72
Travel	\$ 6,296.96
Supplies	\$ 246,063.77
Contractual	\$ 31,286.30
Equipment	\$ 0
Other	\$ 173,113.25
<b>TOTAL EXPENSES</b>	<b>\$ 1,771,286.14</b>

# FINANCIAL AUDIT STATEMENT OF ACTIVITIES

Fiscal Year Ended June 30, 2022  
 County of Scott, Virginia  
 Comprehensive Annual Financial Report

Bostic, Tucker & Company, P.C.;  
 Certified Public Accountants  
 P.O. Box 505, Lebanon, VA 24266  
 (276) 889-3103; www.bthcpa.com

County of Scott, Virginia  
 Statement of Revenues, Expenditures, and Changes in Fund Balances  
 Budget and Actual  
 Discretely Presented Component Unit - School Board  
 For the Year Ended June 30, 2022

Exhibit 17  
 Page 4 of 6

	Scott County Head Start			Variance From Amended
	Original Budget	Budget As Amended	Actual	
<b>Revenues:</b>				
Revenue from use of money	\$ -	\$ -	\$ -	\$ -
Charges for services	-	-	-	-
Miscellaneous	465,496	465,496	522,350	56,854
Recovered costs	-	-	-	-
<b>Intergovernmental:</b>				
County	-	-	-	-
Commonwealth	-	-	-	-
Federal	1,866,935	1,866,935	2,216,836	349,901
<b>Total revenues</b>	<b>2,332,431</b>	<b>2,332,431</b>	<b>2,739,186</b>	<b>406,755</b>
<b>Expenditures:</b>				
Current - Education	2,332,431	2,332,431	2,742,114	(409,683)
<b>Total expenditures</b>	<b>2,332,431</b>	<b>2,332,431</b>	<b>2,742,114</b>	<b>(409,683)</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>-</b>	<b>-</b>	<b>(2,928)</b>	<b>(2,928)</b>
<b>Other financing sources (uses):</b>				
Operating transfers in	-	-	-	-
Operating transfers out	-	-	-	-
Proceeds from indebtedness	-	-	-	-
Transfer from/(to) primary debt	-	-	-	-
<b>Total other financing sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (deficiency) of revenues &amp; other sources over expenditure &amp; other uses</b>	<b>-</b>	<b>-</b>	<b>(2,928)</b>	<b>(2,928)</b>
<b>Fund balances at beginning of year</b>	<b>-</b>	<b>-</b>	<b>16,105</b>	<b>16,105</b>
<b>Fund balances at end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,177</b>	<b>\$ 13,177</b>

For a complete copy of the Scott County, Virginia Audit visit <http://www.scottcountyva.com>

## Most Recent Federal Review

### Program Performance Summary Report from Office of Head Start The CLASS Video Pilot Review

(Conducted: January 18, 2023 – March 4, 2023)

The CLASS Video Pilot Review was conducted 1/18/2023 to 03/04/2023. This review provided an opportunity for the Office of Head Start to use the CLASS tool to observe ten dimensions of teacher-child interactions and measure their level of quality on a seven-point scale. Scores are used to determine quality improvements needed through Training and Technical Support or to trigger competitive refunding applications (DRS). The following table depicts the monitoring scores of Scott County Public School Head Start.


Domain	Score	Quality Threshold	Competitive Threshold
<b>Emotional Support</b>	<b>6.2031</b>	<b>6</b>	<b>5</b>
<b>Classroom Organization</b>	<b>6.1042</b>	<b>6</b>	<b>5</b>
<b>Instructional Support</b>	<b>3.4792</b>	<b>3</b>	<b>2.3</b>



### Focus Area 2 Monitoring Review


(Conducted: April 24, 2023 – April 28, 2023)

The Focus Area 2 Federal Monitoring Review was conducted from 4/24/2023-4/28/2023. The monitoring review team looks systematically and holistically across all of the program services and functions for the demonstration of the program’s abilities to track progress and performance, use data to drive results, and make corrections and adjustments as needed. This is a hybrid review being both on-site and virtual over a span of 5 days. A Focus Area 2 is conducted at least once every 5 years. Below are the monitoring report results from this review.



**ADMINISTRATION FOR CHILDREN & FAMILIES**  
Office of Head Start | 4th Floor – Switzer Memorial Building, 330 C Street SW, Washington DC 20024 [eclkc.ohs.acf.hhs.gov](http://eclkc.ohs.acf.hhs.gov)

### Program Performance Summary Report

<p><b>To: Authorizing Official/Board Chairperson</b> Mr. David Templeton Scott County Public School Head Start 305 Legion Street Weber City, VA 24290</p>	<p><b>From: Responsible HHS Official</b></p>  <p><b>Date: 05/30/2023</b></p> <p><b>Mr. Khari M. Garvin</b> <b>Director, Office of Head Start</b></p>
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From April 24, 2023 to April 28, 2023, the Administration for Children and Families (ACF) conducted a Focus Area Two (FA2) monitoring review of Scott County Public School Head Start Head Start and Early Head Start programs. This report contains information about the grant recipient’s performance and compliance with the requirements of the Head Start Program Performance Standards (HSPPS) or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007*.

The Office of Head Start (OHS) would like to thank your governing body, policy council, parents, and staff for their engagement in the review process. Based on the information gathered during this review, it has been determined that your program meets the requirements of all applicable HSPPS, laws, regulations, and policy requirements.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program’s continuous improvement.

**DISTRIBUTION OF THE REPORT**

Copies of this report will be distributed to the following:  
Mr. Desmond Clayton, Acting Regional Program Manager  
Mr. John Ferguson, Chief Executive Officer/Executive Director  
Mrs. Cindy Raymond, Head Start Director  
Mrs. Cindy Raymond, Early Head Start Director

## **PROGRAM GOVERNANCE**

As Grantee, the Scott County School Board is legally and fiscally responsible for the oversight of quality services for Head Start children and families.

The School Board meets the first Tuesday of each month. Minutes are available at [www.scottschools.com](http://www.scottschools.com)

A Policy Council, made up of current parents and other community individuals is established to assist in the governance process.

Policy Council meetings are held the third Thursday of each month. Minutes are available for review at the Head Start Office in Weber City.

### *Scott County School Board Members (Current)*

<b>David M. Templeton (Chair)</b>	<b>District 1</b>
<b>L. Stephen Sallee, Jr</b>	<b>District 2</b>
<b>Linda D. Gillenwater</b>	<b>District 3</b>
<b>William "Bill" Houseright</b>	<b>District 4</b>
<b>Gail L. McConnell</b>	<b>District 5</b>
<b>Robin Hood</b>	<b>District 6</b>

### **Scott County Head Start Policy Council Members**

#### **Parent Representatives**

Duffield 1 Head Start:	Shayla Castle, Haley Moore, Marissa Bacon (Alternate)
Duffield 2 Head Start:	Amber Hill, Shannon Johnson, Brittany Rhoton (Alternate)
Dungannon Head Start:	Aleigh Pike, Chris Anderson
Nickelsville Head Start:	Daisy Malfovon, Britney Miles
Shoemaker 1 Head Start:	Makenzie Craft, Alyssa Hall, Reagan Jessee (Alternate)
Shoemaker 2 Head Start:	Lillian Rivera, William Harden (Alternate)
Shoemaker 4 Head Start:	Penny Egan
Weber City Head Start:	Stephanie Falin, Alexandria Helton, Rita Walters (Alternate)
EHS Duffield:	Stella Townsend
EHS Shoemaker:	Noel Kell
EHS Weber City 1:	Cara Tipton
EHS Weber City 2:	Kelli Tipton

#### **Community Representatives**

Kaye Barger, Scott County Department of Social Services  
 Danielle Calhoun, Family Preservation Services  
 Carli Cassell-Gilliam, Hope House of Scott County  
 Pam Cox, Tourism Director, Scott County, VA  
 Andrea Haubner, Virginia Extension Office  
 Miranda Mitchell, Harmony Family Center  
 Nora Murphy, Virginia Department of Health, LENOWISCO District  
 Renetta Robinette, AppCAA  
 Melissa Smith, Lee County Behavioral Health Services  
 Amy Statzer, Regional Adult & Career Education Program



## STAFF & CLASSROOMS

### 8 Head Start Classrooms

Duffield 1 Head Start  
 Duffield 2 Head Start  
 Dungannon Head Start  
 Nickelsville Head Start  
 Shoemaker 1 Head Start  
 Shoemaker 2 Head Start  
 Shoemaker 4 Head Start  
 Weber City Head Start

### 4 Early Head Start Classrooms

Duffield Early Head Start  
 Shoemaker Early Head Start 1  
 Weber City Early Head Start 1  
 Weber City Early Head Start 2

### Scott County Public School Head Start & Early Head Start Staff Credentials

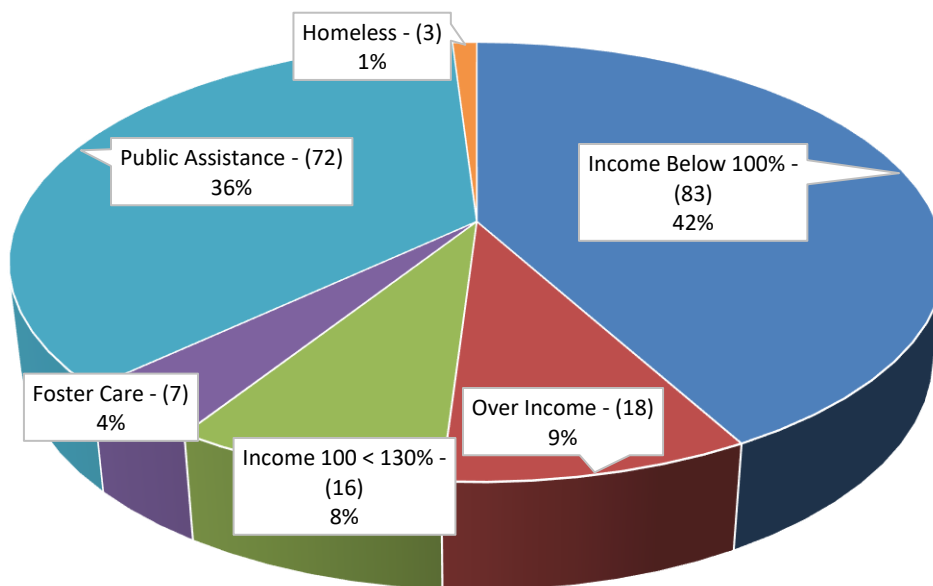
Division	Masters	BA/BS Degree	AA Degree	CDA	Family Development Credential	Career Certificate
Administration	2	0	0	0	0	0
Education	1	8	2	9	0	4
Family & Community	0	1	0	0	3	0
Health & Nutrition	1	0	0	0	0	0
Office Staff	0	0	0	0	0	1

**3 Employees are currently enrolled in a higher degree certification.**

**CHILDREN & FAMILIES SERVED**

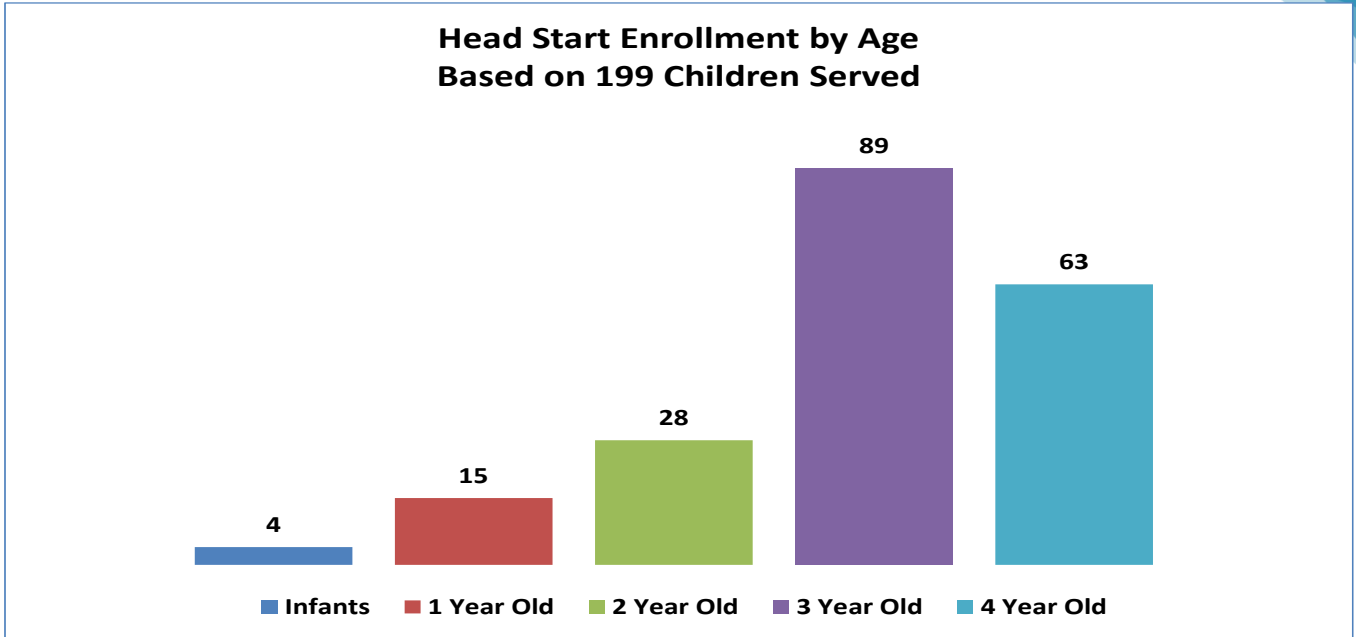
	HEAD START
Funded Enrollment	172
Average Monthly Enrollment	171
Average Monthly Attendance	85%
Total Number of Children Served	199
Total Number of Families Served	178
Two Parent Families	84
Single Parent Families	94
Children Transitioned from EHS to HS	5
Total Number of Volunteers	641

**Head Start Enrollment By Eligibility  
(Based on 199 Served)**



- Income Below 100% - (83)
- Over Income - (18)
- Income 100 < 130% - (16)
- Foster Care - (7)
- Public Assistance - (72)
- Homeless - (3)

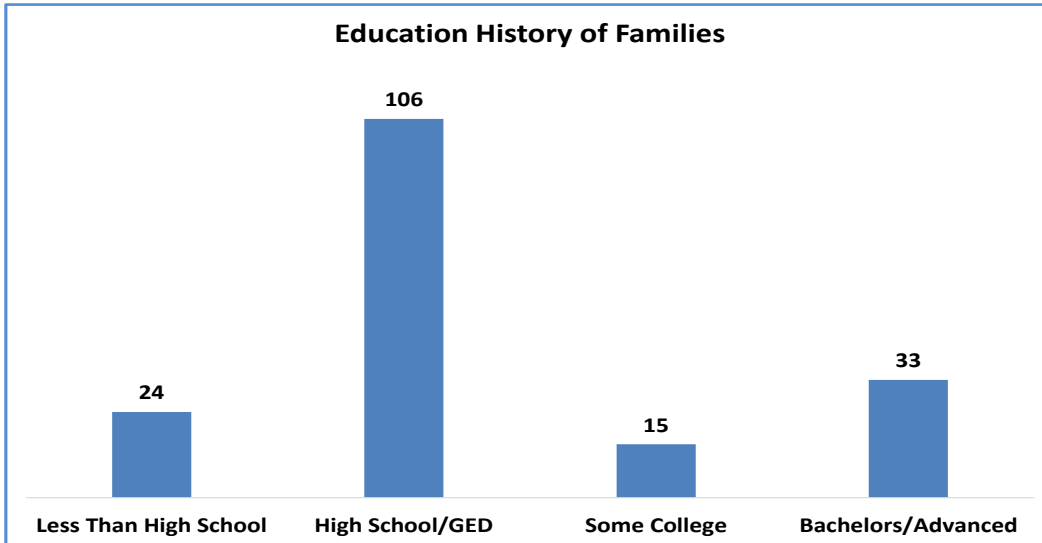
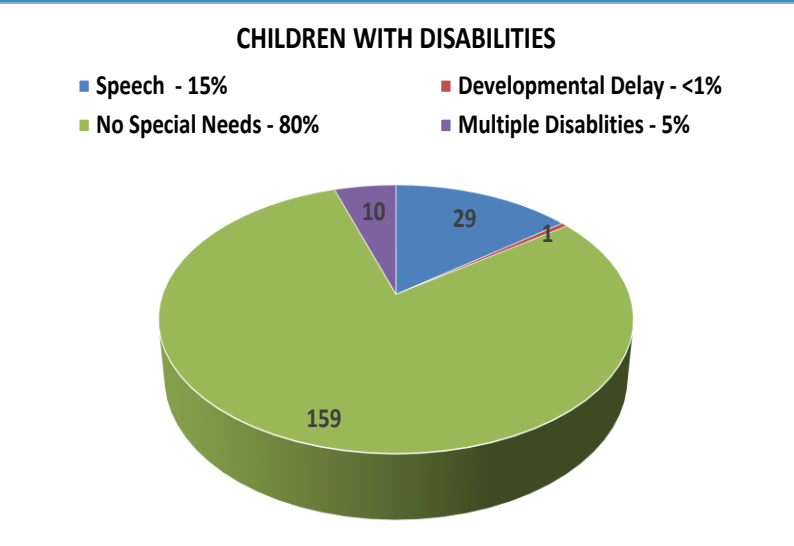
**CHILDREN & FAMILIES SERVED**



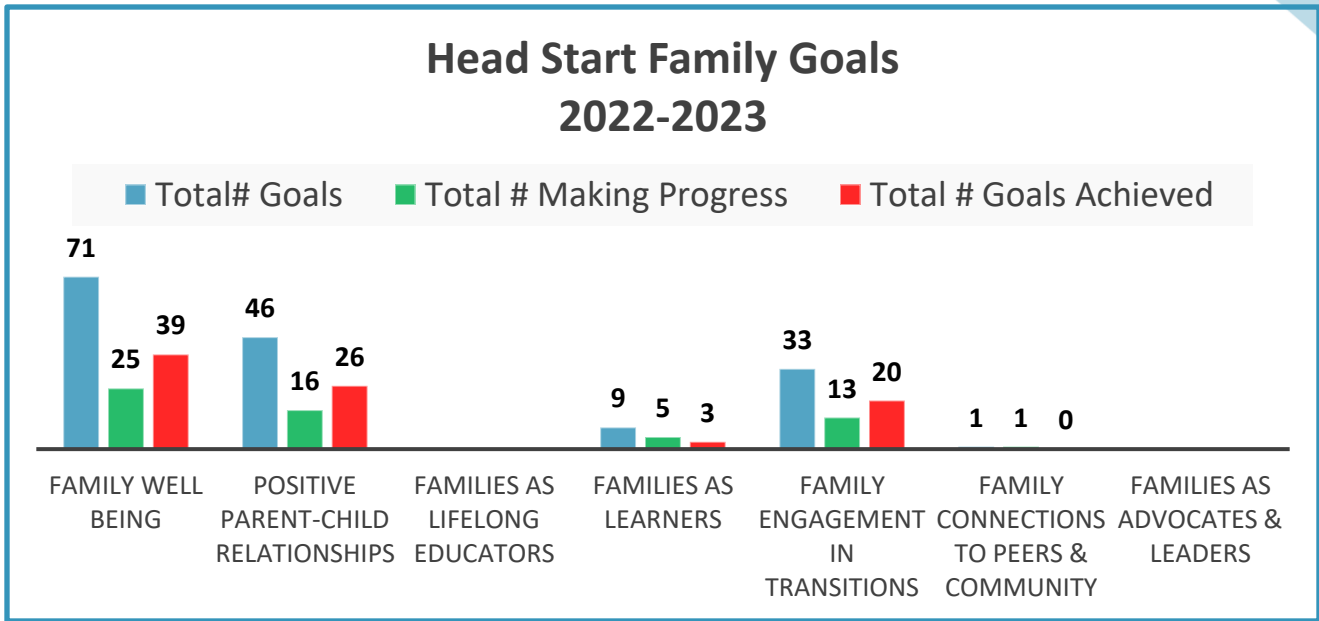
Head Start must ensure at least 10% of total funded enrollment is filled by children with special needs. During the 22-23 school year SCPSHS served 20% with disabilities.

Individualized Education Plans (IEP's) were developed and implemented for:

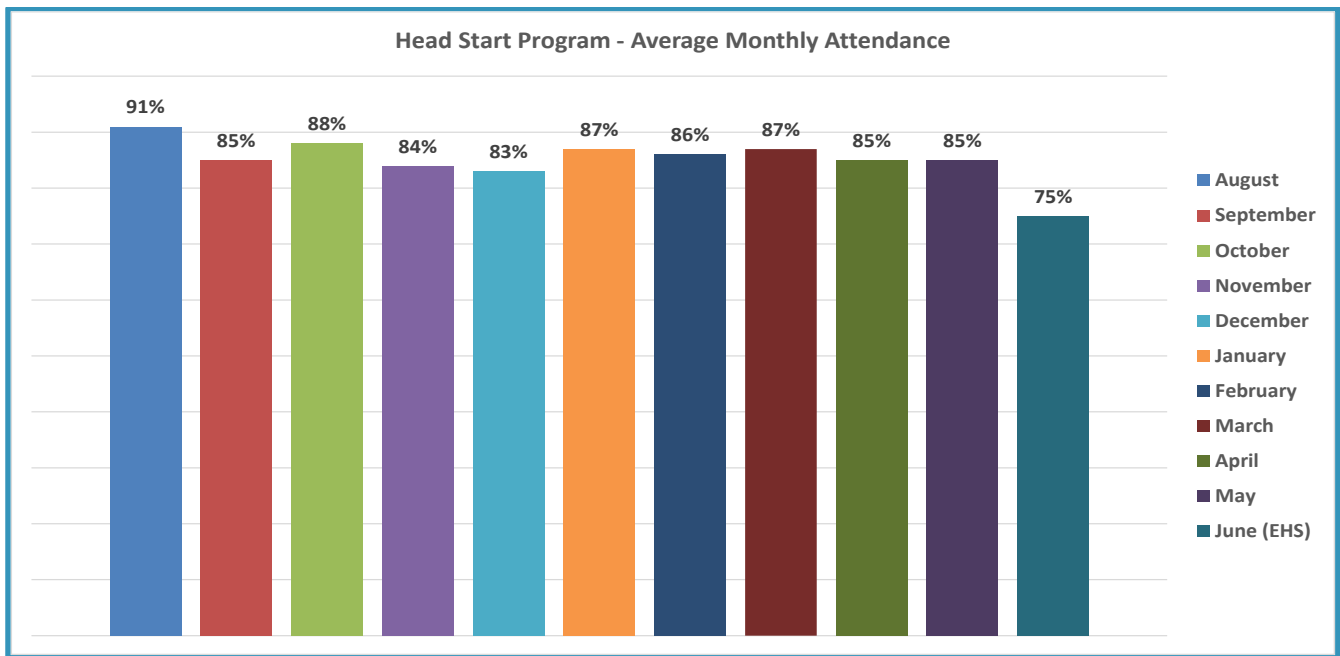
- ◆ Twenty-nine (29) children with speech or language impairments
- ◆ One (1) child with developmental delays
- ◆ Ten (10) with multiple disabilities



**FAMILY SERVICES**



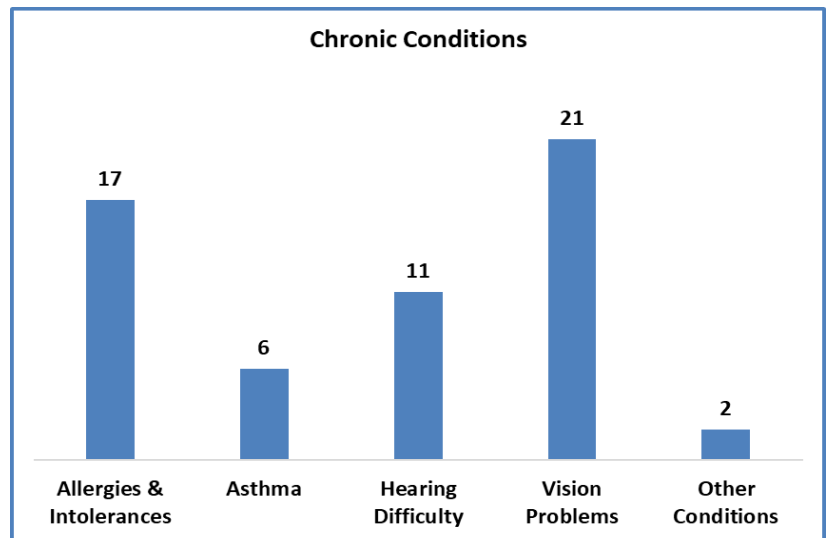
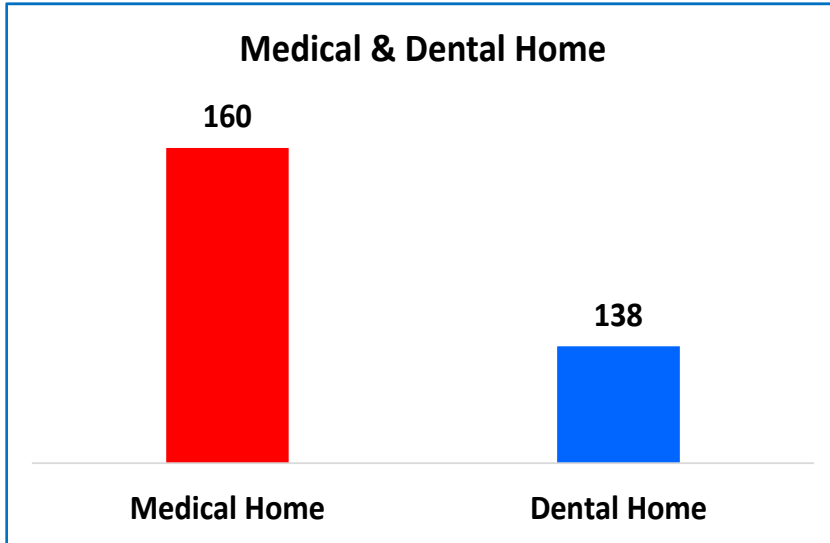
**PROGRAM ATTENDANCE**



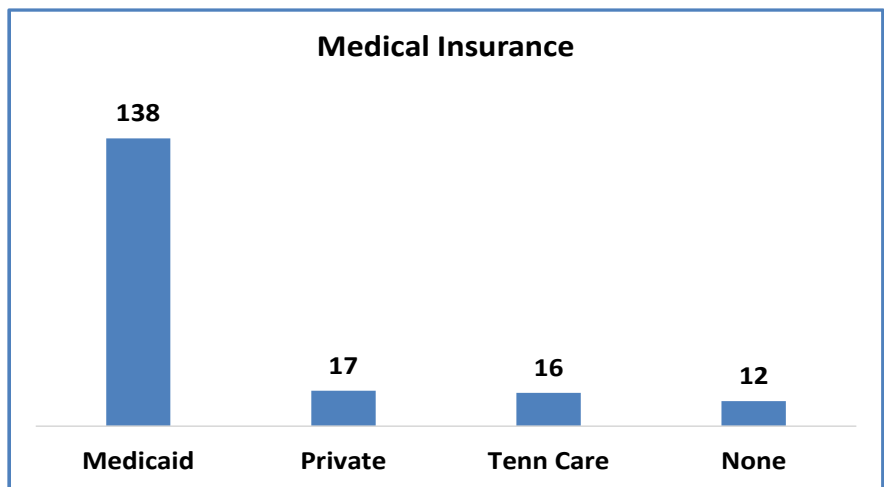
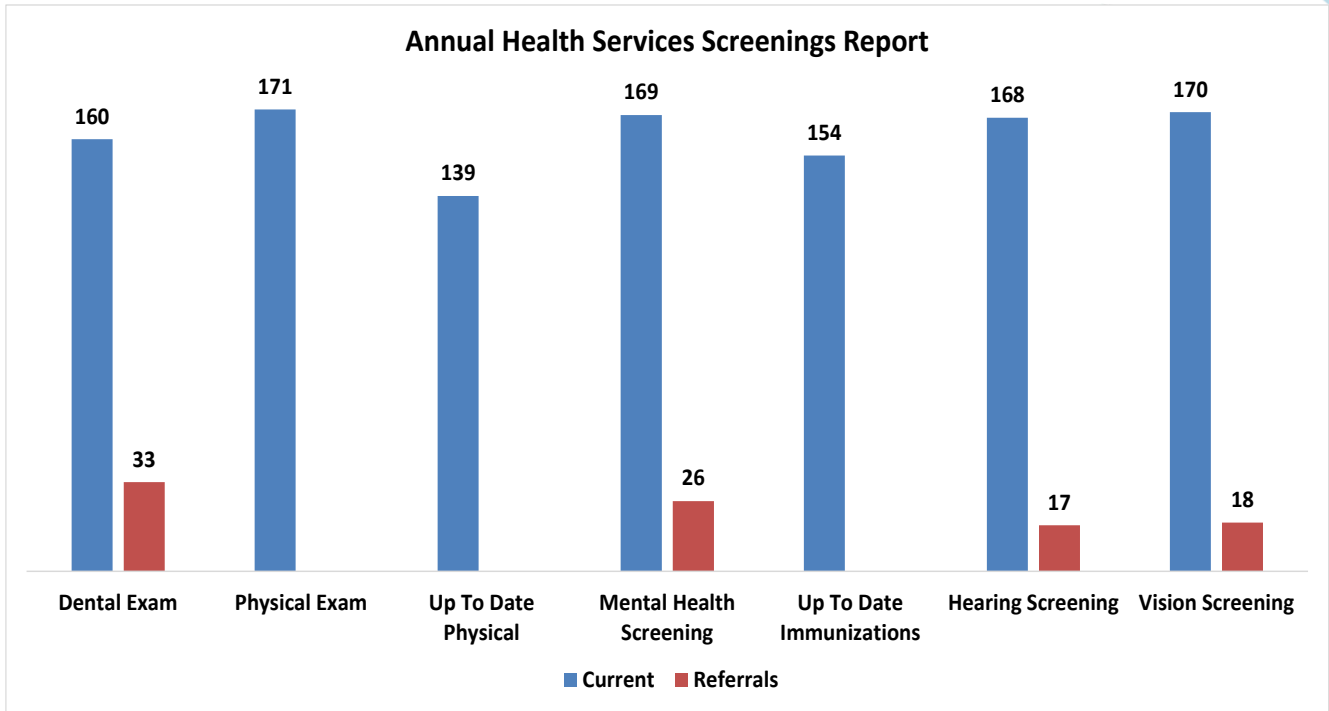
**FAMILY ENGAGEMENT**

Throughout the year, parents are given the opportunity to participate in their child’s learning environment through parent-child activities. Each activity relates to the six kindergarten readiness standards: mathematical thinking, language and literacy, creative arts, approaches to learning, science, and social studies. In addition to hands-on activities, parents are also provided take home kits with instructions on how to extend the child’s learning experiences and engage in parent-child interactions at home.

### HEALTH SERVICES



### HEALTH SERVICES



## TRANSITION TO KINDERGARTEN

It is the philosophy of Scott County Public School Head Start that “A comprehensive and developmentally appropriate learning environment will provide the foundation for successful school and life experience”.

This year, approximately 54 Scott County children transitioned from Head Start to Kindergarten.

In keeping with the philosophy and mission of Scott County Public School Head Start, the program remains committed to providing positive transition experiences.

- ◆ Kindergarten Resource Bag
- ◆ Kindergarten readiness activities
- ◆ Going to Kindergarten book for each family
- ◆ Registration Packet from LEA

## TRANSITION FROM EARLY HEAD START TO HEAD START

- ◆ Assist with Head Start application process
- ◆ Visits the Head Start classroom
- ◆ The parent will have the opportunity to visit the Head Start classroom
- ◆ Transition activities in a Head Start Classroom.
- ◆ Collaboration between the EHS Teacher and HS Teacher for the final and initial home visit
- ◆ Children with IFSP have a scheduled transition meeting with LEA’s Special Education



**CHILD OUTCOMES  
2022-2023**

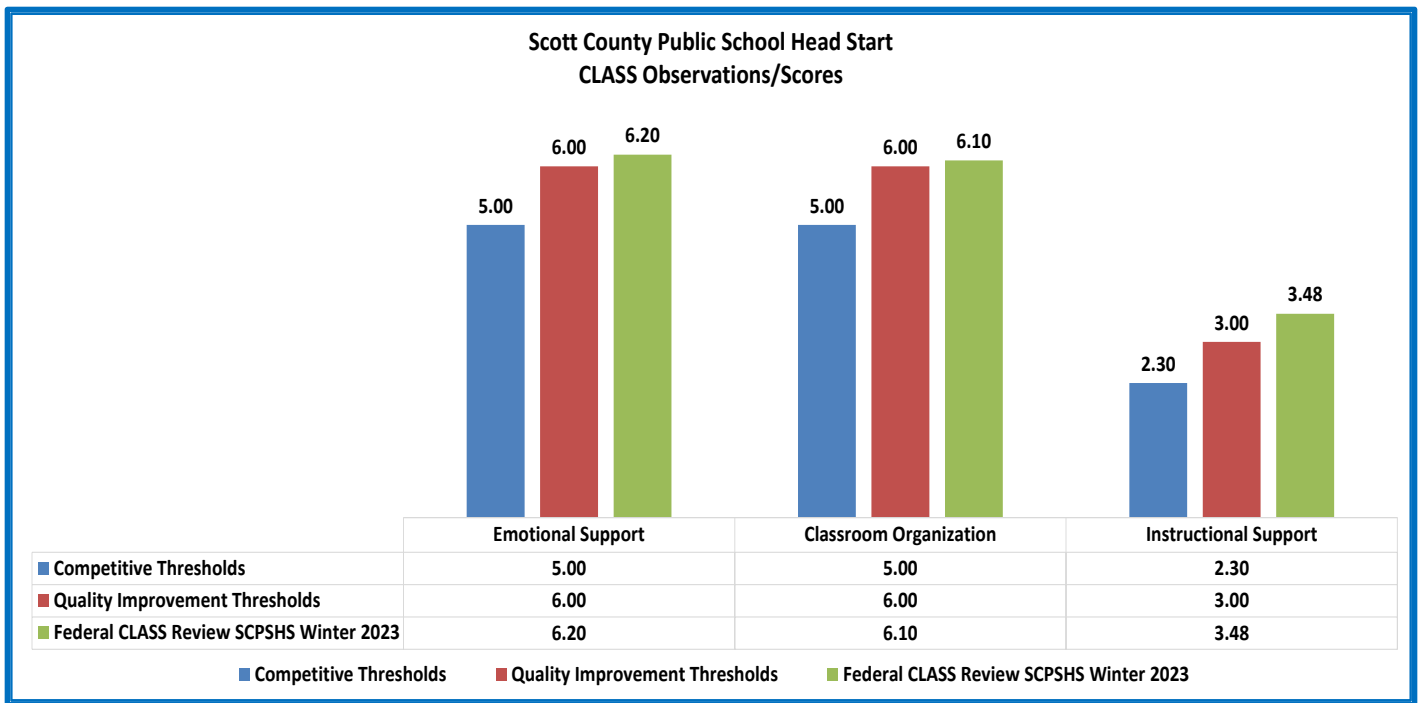
**HEAD START CLASS SCORES**

The Classroom Assessment Scoring System (CLASS) is an observation instrument developed to assess classroom quality in preschool through third grade classrooms. The Office of Head Start has adopted CLASS as the observational tool to monitor classroom quality nationwide. Classrooms are observed and rated on a scale of 1 -7 with 7 being the highest score possible. The following graph compares Scott County Public School Head Start’s ongoing monitoring scores to Head Start scores nationwide. Programs across the nation must average a certain score in each domain. This is the competitive threshold level shown in the graph.

**Emotional Support:** This domain includes a broad array of classroom processes related to the teacher’s ability to support social and emotional functioning in the classroom.

**Classroom Organization:** This domain includes a broad array of classroom processes related to the organization and management of students’ behavior, time, and attention in the classroom.

**Instructional Support:** This domain includes a brand array of ways teachers effectively implement the curriculum to support children’s cognitive and language development.





**CHILD OUTCOMES  
2022-2023**

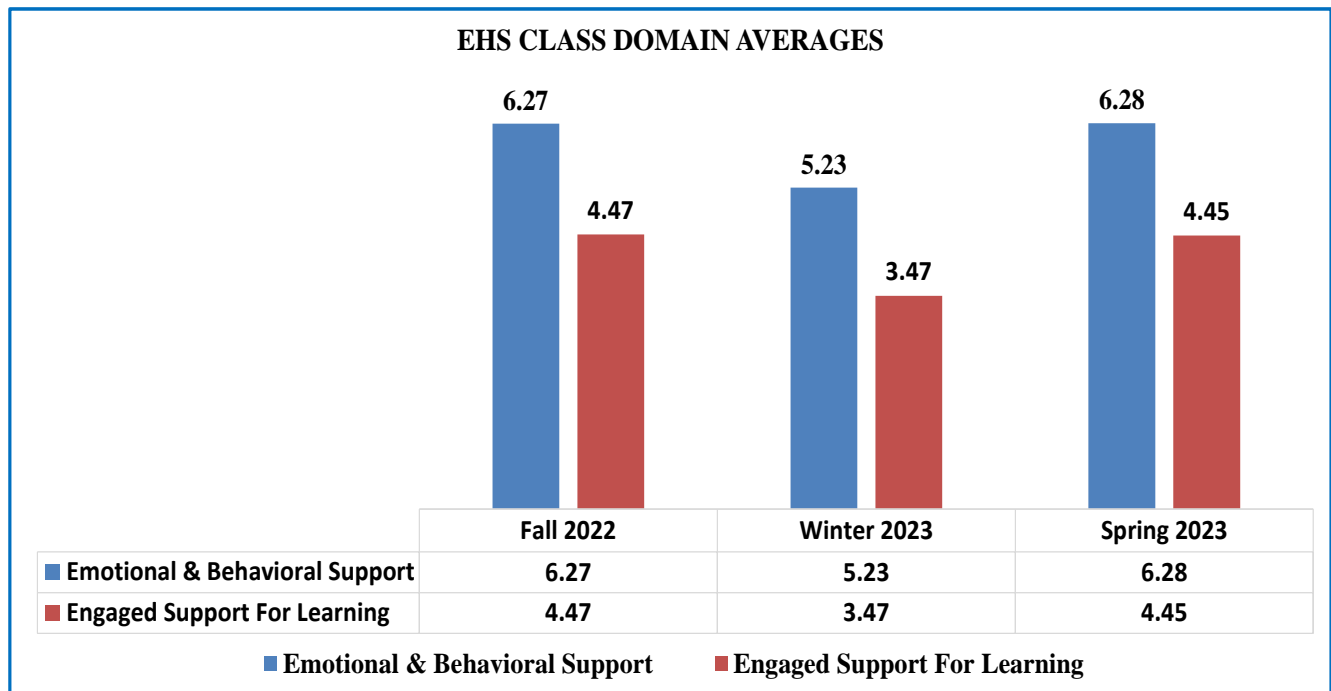
**Toddler CLASS Scores for Early Head Start**

The Toddler CLASS is a classroom observational assessment scoring tool used by the state’s quality and improvement rating system to determine the quality of interactions in a toddler center. Centers are observed in several dimensions of the CLASS and given an overall score of 1-7 in two overarching domains, Emotional Behavioral Support and Engaged Support for Learning. In order to obtain a state quality rating of a 5, the highest of the rating system, a center must score at least a 6.0 or higher in Emotional Behavioral Support and a 4.25 or higher in Engaged Support for Learning.

**Emotional and Behavioral Support:** This domain reflects the relationship connections between peers and teacher and children. It encompasses the teacher’s responsiveness and awareness of children’s individual needs, and captures the degree to which the teacher provides activities that reflect children’s interests and promote responsibility and independence. It also reflects the teacher’s classroom or behavior management strategies.

**Engaged Support for Learning:** This domain considers how well teacher’s facilitate activities to support children’s learning and development. It also captures how well teachers use real experiences and integrates learning to build on past experiences to foster new learning. It also reflects the teacher’s quality of feedback and language usage to promote learning and expand upon children’s knowledge and language stimulation.

The graphs reflect the on-going monitoring scores of Scott County Public School Early Head Start’s 2022-2023 program year.



## CHILD OUTCOMES 2022-2023

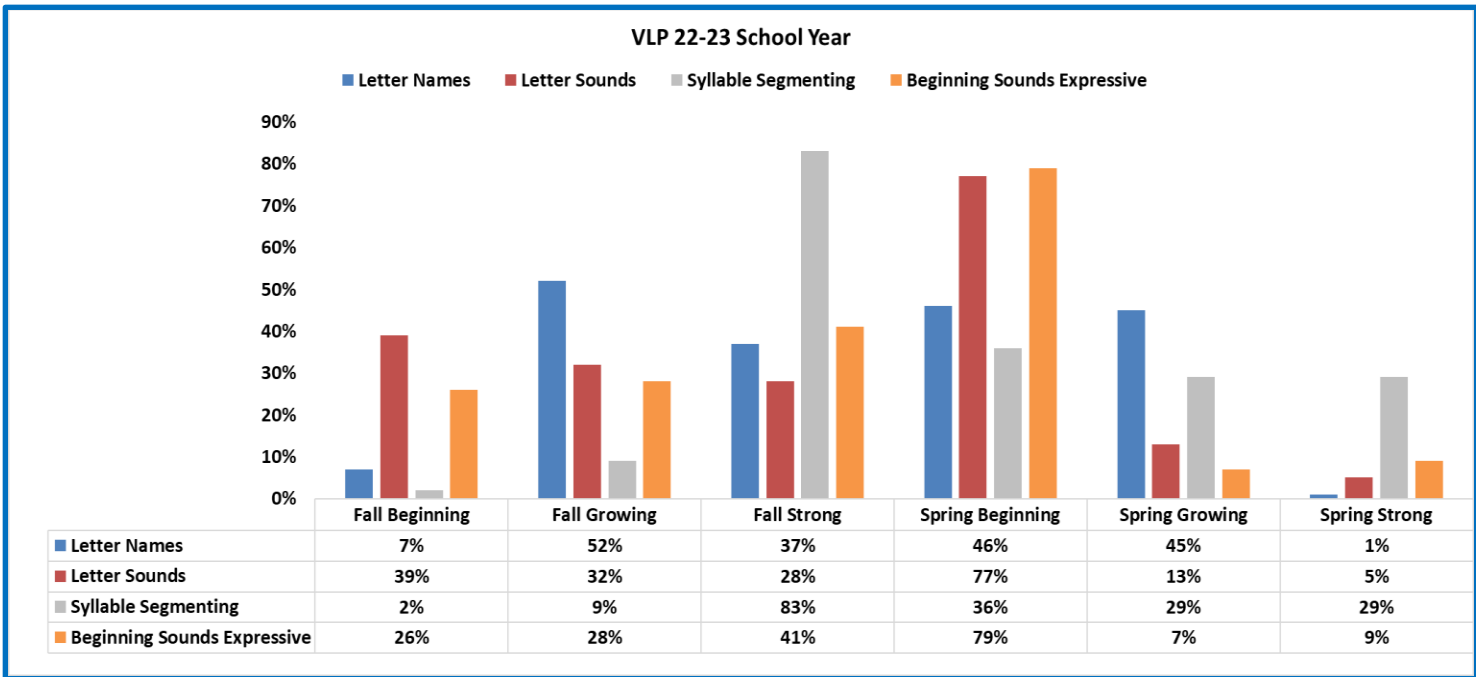
### VLP (Virginia Literacy Partnership)

The Pre-K Language & Literacy Screener is a screening tool that measures young children’s language & literacy development. For 3-year olds, the screener contains subtests that measure five broad skills, which impact later reading achievement:

- Alphabet Knowledge (knowledge of letter names & letter sounds)
- Phonological Awareness (the ability to play with and hear the sounds)
- Language Comprehension (showing understanding of a story by using words [expressive] & by using gestures like pointing [receptive] )
- Emergent Writing (ability to write their name)
- Print Concepts (understanding of how print, books, and writing work)

For 4 year olds the screener contains the subtest that measure the same five broad skills as the 3 year old screeners in addition to (processing).

- Processing (ability to get information from memory quickly & easily).



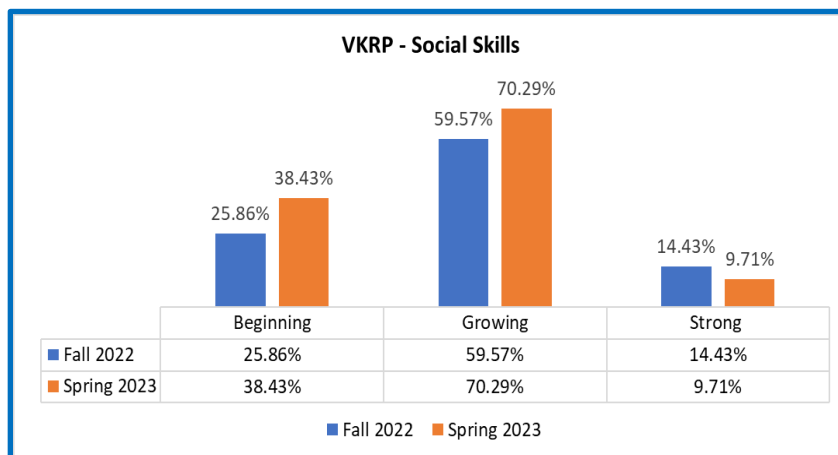
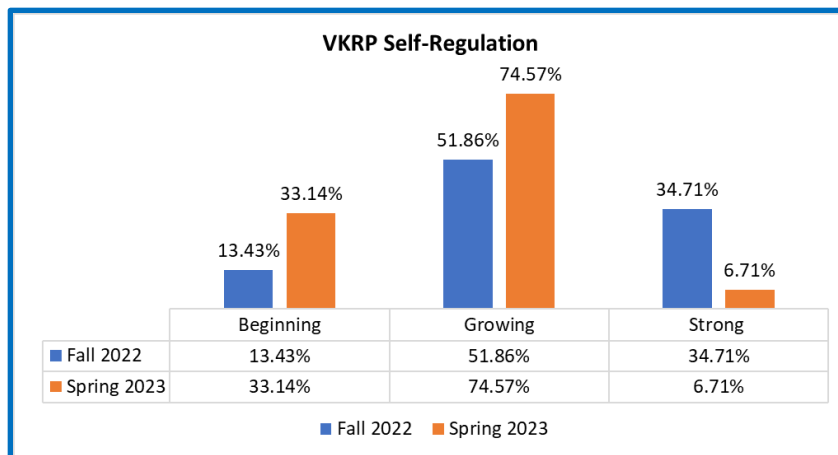
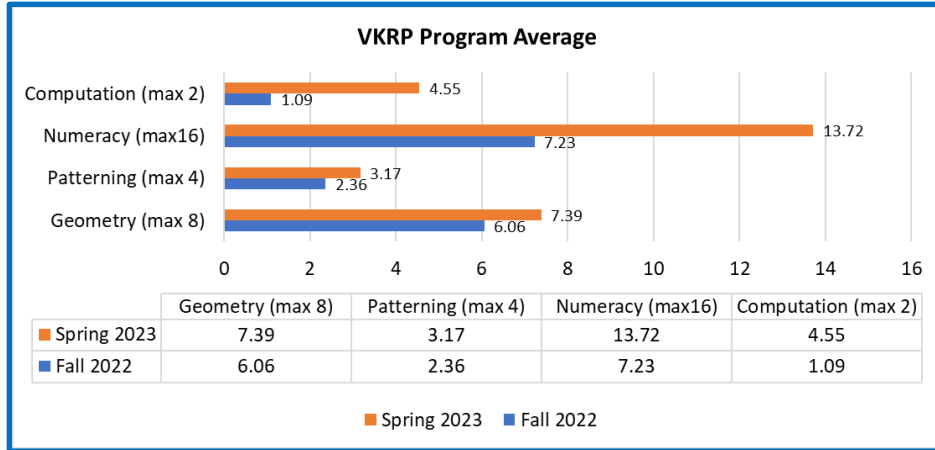
- 54 children were assessed during the spring of 2023
- 15 of the children tested are in their 1<sup>st</sup> year of HS.
- 28 of the children tested are in their 2<sup>nd</sup> year of HS.
- 8 of the children tested are in their 3<sup>rd</sup> year of HS.
- 1 of the children tested are in their 4<sup>th</sup> year of HS.
- 2 of the children tested are in their 5<sup>th</sup> year of HS.
- 13 of the children tested have existing IEPs.



**CHILD OUTCOMES  
2022-2023**

**VKRP – Virginia Kindergarten Readiness Program**

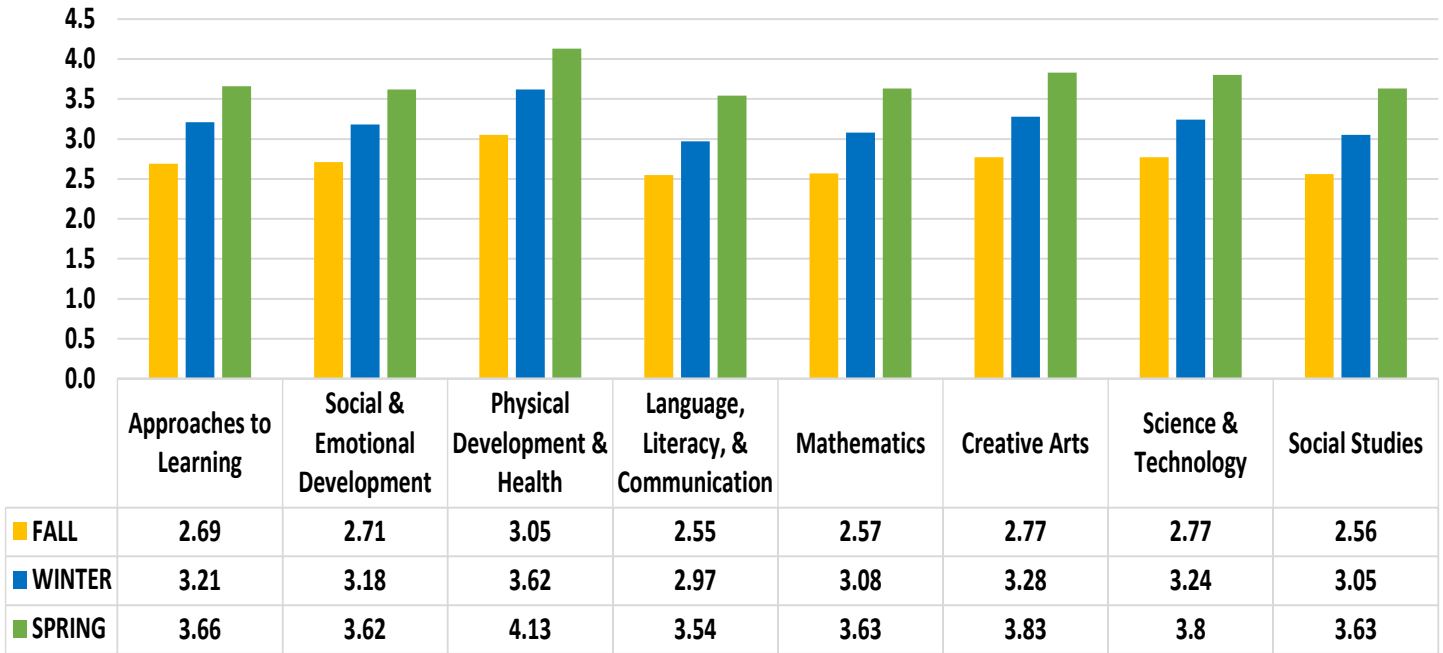
VKRP aims to build a more comprehensive understanding of school readiness. As an assessment system, VKRP adds measures of mathematics, self-regulation, and social skills in Pre-Kindergarten to complement Virginia’s statewide assessment of literacy skills (VLP). As a statewide assessment program, VKRP places an equal emphasis on children’s academic and social-emotional skills because both are important for long-term success in school and life. VKRP can guide program improvement, shows how investments are working and provides benchmarks to monitor progress.



### Head Start School Readiness Goals 2022-2023

The following charts depicts the percentage of three and four year old children that met or exceeded the goals based on the COR Advantage Assessment data.

**Scott County Head Start  
School Readiness Outcomes Data  
22-23 Comparison Report**



FALL WINTER SPRING



Early Head Start School Readiness Goals 2022 - 2023

Scott County Early Head Start  
School Readiness Outcomes Data  
22-23 Comparison Report

